



VIKAS INSTITUTE OF PHARMACEUTICAL SCIENCES

Near Airport, Nidigatla Road, Rajahmundry - 533102

(Approved by AICTE & PCI, New Delhi Affiliated to Andhra University, Vizag)



Date: 16.08.2017

CIRCULAR

This is to inform Code of Conduct committee to attend a meeting on 17.08.2017 i.e., tomorrow at 02:30pm in Principal's cabin.

Agenda:

- To discuss regarding the professional ethics.
- To discuss regarding the annual COC programmes to be conducted.


Dr. G. SUMALATHA
PRINCIPAL
Vikas Institute of Pharmaceutical Science
RAJAHMUNDRY-533 102.


PRINCIPAL
(Dr. T.V. Narayana)



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Minutes of Meeting for the Code of Conduct committee held on 17.08.2017

Code of Conduct meeting has been conducted at the principal's cabin on 17th Aug 2017 at 02:30pm with the members of the committee. The following were the resolutions made:

Resolutions made:

1. It was resolved from the meeting that, all staff should adhere to the given roles and responsibilities, strive to improve education and their profession through various professional organizations.
2. It was instructed to the staff to submit the annual code of conduct programme list for staff and students.
3. It was also resolved that all the staff should co-operate and assist in carrying out functions relating to the educational responsibilities of the College and the University such as for admission of the students, advising and counseling students in selection of subject combinations as well as assisting in the conduct of University and College examinations, including supervision, invigilation and evaluation.

The minutes were issued with the approval of the chairperson.


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The following members were present during the meeting

S. No	Name	Position
1	Dr T V Narayana	Chairman
2	Dr G Sumalatha	Member Secretary
3	Dr D Sri Lakshmi	Member
4	P Vasubabu	Member
5	J John Kirubakaran	Member
6	M V Sumalatha	Member
7	E Suresh Babu	Member


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